

Order of the Secret Monitor
Province of Surrey
Provincial Grand Visitor’s Report

(To be completed and sent to the Provincial Grand Guide, with Membership Form, within 14 days of the visit)

Visit to Conclave No:	Conclave Name:			
Name of Prov. GV:	Date of Visit:			
Work Performed:	First Degree ☐	Second Degree ☐	Third Degree ☐	No Ceremonial ☐
General Standard of the Conclave:	Excellent ☐	Very Good ☐	Good ☐	Average ☐ Fair ☐

Comments on main participants, other than Supreme Ruler (name, work performed, comments)

How many Visiting Deacons were present:

Comments on Visiting Deacons’ Reports:

Did anyone in particular stand out?

REPORT ON CONCLAVE	Tick as Appropriate				
	Excellent	Very Good	Good	Average	Fair
Administration: summons, letters, minutes, accounts, forms					
Business: reading minutes, propositions, ballots, risings					
Ceremonial: temple layout, processions, floor work, protocol					
Ritual: current edition, use of books & notes, standard of delivery					
Festive Board: seating arrangements, protocol, toasts, addresses					
Ambience: happy, harmonious, conflicts, deportment of members					
Comments:					

REPORT ON SUPREME RULER (in chair at opening – Installing Ruler at Installation)	Tick as Appropriate				
Supreme Ruler’s Name:	Excellent	Very Good	Good	Average	Fair
Management of Conclave: audible, confident, decisive					
Management of Festive Board: congenial, well spoken, got on with it					
Delivery of Ritual: clear, good continuity, little prompting					
Understanding of Ritual: correct pronunciation & phrasing					
Presentation of Ritual: confident, stylish, conveyed the meaning					
Use of Book or Notes:	None ☐	Little ☐	Mainly ☐	Entirely ☐	
Comments:					